



Alta View Elementary's Reopening Plan for 2020

Addendum to the [Canyons District Reopening Plan](#)

Developed by Alta View's Principal, Building Leadership Team,
School Community Council, and PTA Board on 7/15/20
District Approval on 7/25/20

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| Classrooms | <ul style="list-style-type: none">• All school employees will receive training on both COVID-19 and Alta View Elementary's Reopening Plan.• All students, faculty and staff will wear a face covering in school per Governor Herbert's Order on July 9, 2020.• Teachers and parents will train students how to wear the face covering properly. Times for face covering breaks will be safely built into the schedule when students can be spaced further than six feet apart.• Teachers will explicitly teach routines to mitigate risk including hygiene and sanitation (hand washing, using hand sanitizer, proper use of face coverings, keeping materials clean, etc.).• Students will use hand sanitizer every time they enter the classroom with additional hand sanitizing built into the daily schedules.• Unnecessary furniture will be removed from classrooms. Desks will be assigned, spaced as far apart as possible (approximately 4.5 feet), and will all face forward.• Students will stay in their class groups in order to facilitate contact tracing.• Individual supplies will be provided to prevent sharing whenever possible.• The custodian will schedule daily sanitation and cleaning of classrooms. |
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| <p>Transitions</p> | <ul style="list-style-type: none">● All students, faculty and staff will wear a face covering during transitions in school.● Students will follow both directional signage and floor markings while walking in a single file line on the right-hand side of hallways and stairs.● Chairs and desks will be sanitized between classroom rotations.● When switching classrooms; one class will exit into the hallway and wait, observing physical distancing, while the other class enters the empty classroom. Once clear, the hallway class will enter their new classroom.● Drinking fountains will be used to fill personal water bottles, not for individual drinks.● All interior doors will be propped open where possible to minimize high touch points. Students will be trained on how to open doors with the least amount of contact possible. |
| <p>Entry/Exit Points</p> | <ul style="list-style-type: none">● All students, faculty and staff will wear a face covering during arrival and dismissal.● Before-school Arrival:<ul style="list-style-type: none">○ Upon arrival, students will immediately line up at their assigned grade-level doors. Some grade-level doors will change to the rear of the school in order to increase physical distancing.○ Students will stand on painted markers in order to maintain physical distancing while in line.○ Students should arrive between 8:00-8:15 AM. They must not arrive prior to 8:00 AM. Exception: Students eating breakfast at school may arrive at 7:50 AM and go directly to the cafeteria through the recess doors on the west side of the building. After eating, students will go outside and line up with their classes.○ At 8:15 AM, teachers will escort their students directly into their classrooms one class at a time.○ Classes will observe physical distancing in the hallway by only accessing every other locker at the same time.○ Instruction will begin as usual at 8:20 AM. Late students will check in at the office and observe marked physical distancing guides. Parents will either call or send a note for a late check-in and will not need to enter the school.○ Outside supervision will be increased at the start of the school year in order to help the students maintain physical distancing and learn the new procedures. |

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| | <ul style="list-style-type: none"> ● After-school Dismissal: <ul style="list-style-type: none"> ○ Classes will observe physical distancing in the hallway by only accessing every other locker at the same time. ○ All teachers will escort their classes outside using their assigned grade-level doors. ○ Students who walk should immediately leave for home maintaining proper physical distancing. Siblings should go directly to their designated meeting spot to find their group and then immediately leave for home. ○ Students who ride the bus will line up on the painted markers in order to maintain physical distancing while waiting to board the bus. ○ Students waiting for cars should maintain physical distancing while watching for their ride. Parents who drive should pick students up promptly between 2:55 - 3:10 PM. Students must not be left later than 3:10 PM. ○ Outside supervision will be increased at the start of the school year in order to help the students maintain physical distancing and learn the new procedures. ● Parents are encouraged to physically distance before/after school, wear face coverings when not in cars, and drop off/pick up their students quickly. ● Volunteers and Visitors: <ul style="list-style-type: none"> ○ We will start the year without volunteers and visitors. ○ Teachers will schedule volunteers when and if the need outweighs the risk. ○ When volunteers are approved for classes, they will follow district and health department guidelines. ● Student Check-out: <ul style="list-style-type: none"> ○ Parents will enter the office, show their ID, sign their student out, and then go wait outside the front doors for their student. |
| Transportation | <ul style="list-style-type: none"> ● All students, faculty and staff will wear a face covering while on the bus to/from school per Governor Herbert's Order on July 9, 2020. ● Students will observe physical distancing using space markers on the sidewalk while waiting for buses. ● All students will be assigned a permanent seat on the bus in order to minimize the mixing of students from different households and to help with contact tracing. ● Bus seats and high touch points will be cleaned and disinfected after each run and again at night. |
| Restrooms | <ul style="list-style-type: none"> ● All students, faculty and staff will wear a face covering in the restroom. |

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| | <ul style="list-style-type: none"> ● Students will be taught proper handwashing technique in addition to signage in the restroom. ● Each grade level will have an assigned restroom and the number of students in the restroom at any given time will be limited. ● Custodial services will sanitize restrooms throughout the day. |
| Cafeteria | <ul style="list-style-type: none"> ● All students, faculty and staff will wear a face covering in the cafeteria except while seated and eating. ● Separate doors will be used to enter and exit the cafeteria. ● Markings will assist students in maintaining physical distancing while entering the cafeteria, obtaining and eating lunch, and disposing of food. Multiple garbage cans will be available to reduce congestion. ● Release from the cafeteria will be staggered. ● Lunch schedule may be altered slightly to eliminate overlap of grades. ● Classes will be seated together to enable contact tracing. ● Cafeteria tables will be cleaned between grades. ● Students who bring lunch from home should be able to open everything on their own. For the time being, we strongly encourage the use of disposable lunch bags instead of reusable lunch boxes and containers so we can avoid using our lunch box bins. ● Cafeteria visitors and student lunch workers will be discontinued until further notice. |
| Large Group Gatherings | <ul style="list-style-type: none"> ● Large group gathering events that cannot be done online will be either cancelled or postponed, including: <ul style="list-style-type: none"> ○ First Day of School Red Carpet Event ○ Assemblies ○ Choir, Plays, and other special performances ○ Field Trips ● Events that will tentatively be held online include: <ul style="list-style-type: none"> ○ Before School Open House for students ○ Back-to-School Night for parents ○ KEYS Kids Award Ceremonies ○ Fundraisers |
| Unique Courses with Higher Risk of Spread | <ul style="list-style-type: none"> ● All students, faculty and staff will wear a face covering in school per Governor Herbert's Order on July 9, 2020, but exceptions will be made in certain circumstances as outlined in the order. ● Individual supplies will be provided whenever possible to prevent sharing. |

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| | <ul style="list-style-type: none"> ● Students will not mix with other classes to aid in contact tracing, including during Brain Boosters (PE, Library, Engineering, and Computers). ● Brain Booster teachers will come to classrooms whenever possible. ● Playworks/PE Brain Booster: <ul style="list-style-type: none"> ○ Physical distancing will be observed by using floor markings. ○ Playworks coaches will utilize non-contact games as much as possible. ○ Hand sanitizing stations at the gym door will be utilized. |
| <p>Recess and Playground</p> | <ul style="list-style-type: none"> ● Face coverings will only be required during recess when physical distancing cannot be maintained or when inclement weather requires recess to move indoors. ● Each grade level will have its own recess with classes rotating between four quadrants of the playground in order to allow for contact tracing. Playworks coaches will organize non-contact games. ● Classes will observe physical distancing by using floor/ground markers when lining up. ● Students will either wash their hands with soap or use hand sanitizer when leaving and entering the building. ● Gym and playground equipment will be disinfected between morning and lunch recesses. |
| <p>Special Education Related Services or School Counseling</p> | <ul style="list-style-type: none"> ● All Special Education services will continue. ● Any individualized instruction, assessment, or other areas where physical distancing is not possible and one-on-one is required, reasonable accommodations such as face shields or plexiglass dividers will be utilized in order to have equal access and allow IEP services to be delivered. ● Students will bring their individual materials from the classroom to their special education settings/service providers. ● Service providers will come to the classroom when possible. ● Work areas will be sanitized between individual or small group sessions. |