

Alta View Elementary SCC Minutes

10/23/2018

Members Present:

Parent Representatives: Kelly Collinson, Jessica Davies, Thomas Gibbons, Hillary Hewitt, Vickie Hulderson, Allyn Kau, Denisse Mateo-Crowell, Matthew Toone

School Representatives: Erin Brinkman, Pam Books, Julie Cornia, Noelle Jones, Scott Jameson

Guest Speaker: Janae Hunt, Ed. Tech and Christina Hanks, 1st grade teacher/Digital Citizenship Coordinator

Members not present: None

Meeting Brought to Order by Scott Jameson 3:26 pm

Welcome and Introductions

Continuing Business: None

New Business:

- Elect SCC leadership:
 - Nominations:
 - Chair Jessica nominated by Allyn seconded by Hillary: All in favor- none opposed
 - Vice-Chair- Kelly nominated by Allyn, seconded by Hillary: All in Favor – none opposed
 - Secretary- Vickie nominated by Kelly, seconded by Jessica: All in favor- none opposed
- SCC Calendar for remainder of the year the time will stay at 3:15 pm to 4:15 pm
 - Nov 27th, Jan 22nd, Feb 19th (instead of Feb 26th), March 26th, April 23nd (instead of Apr 22nd) and May 28th
 - Allyn moves to accept the changes, Vickie seconds: all in favor none opposed.
- New Landtrust Youtube Channel is available. There is little content, but will be updated soon. <https://www.youtube.com/channel/UC9djdZTHdzQoizeqHaRtAUA>
- Digital Citizenship presentation by guest speakers Christina Hanks and Janae Hunt
 - This year: Book fair and Open house handed out digital safety tips flyers and set up a table at parent conference nights. During digital citizenship week October 8-12, age appropriate presentation during assembly, daily follow-up and weekly reinforcements.
 - Staff training: Monthly tips are emailed to each teacher, teacher trainings during faculty meetings.
 - For the remainder of the year and next year, should we schedule a parent digital citizenship night with NetSmartz (an organization that is focused on internet safety sponsored at the state level) at the school? If yes, what should be included?

- When could it happen? Schedule a specific parent night one week prior to launch of digital citizenship week for the students. For April this year, create a flyer for parent teacher conference.
 - Suggested topics to include: awareness of current apps/websites that are unsafe, safety setting recommendations.
 - Mr. Jameson will add info regarding internet safety covered during Digital Citizenship week in the next Alta View update.
 - District utilizes Lightspeed Systems content filter to detect/block inappropriate material. Each level (elementary, middle and staff) has specific restrictions. If the district is alerted of suspected inappropriate content, the CSD system retains user info for 40 days.
 - Principal Led Discussion: Policy is that student cell phones are not allowed in the elementary classrooms. Mr. Jameson will consider a schoolwide notice regarding cellphones at school.
- Mr. Jameson reviewed SCC information and links on the Alta View school website.
 - Distribute and review the Final Trust Land Report for Alta View 17-18 (can be found on the Alta View website under SCC).
 - Emergency Drills: All elementary schools in district execute safety drills each month. Our first drill, a fire drill, was held within the first 10 days of school on August 31st. There will be a lockdown drill on October 26th. Mr. Jameson and Mr. Flink, our Safety Chair, have revised and updated all the safety procedures this past summer and trained the entire faculty and staff on the new procedures. The new procedures make it easy for even a substitute teacher to follow.
 - Approve minutes from last meeting Kelly moves, Jessica seconds – All in Favor, none opposed.
 - Attendance Policy update: Schools are encouraged to work with parents to improve attendance. Of note, parent of elementary age children can be taken to court or be reported to the Division of Children and Family Services (DCFS) for failure to ensure that children attend. The district attendance policy was revised on in June of 2018 by the school board. <https://policy.canyonsdistrict.org/index.php/sections/section-f-facilities-planning-development/item/policy-500-35-compulsory-attendance-ages-teacher-disclosure-statements> All schools have been asked to update their attendance policies to align with the new district attendance policy and post it to the school website after it has been approved by the SCC. New this year: Guardians can excuse up to 5 absences without documentation. Missed days over 5 will require documentation in order to be excused. Chronic absences are defined by research as missing more than 10% of the school year. The percentage of days missed is included in the attendance letters that are sent out to parents of students who have accumulated enough unexcused absences that they are at risk academically.
 - Canyons education foundation has a program that allows businesses to use school fence to advertise. Schools receive money for each sign placed. Questions raised: What is the process used for screening businesses that advertise? How much influence will the school/SCC have on what businesses are posted at our school? How much money could we expect? Is it an annual program, can we opt out next year or withdraw mid-year?
 - Tech needs and Fundraising results: We almost doubled money raised next year. The school will invest in 1.5 – 2 iPad/Chromebook labs. We also need headphones, especially with voice ability.
 - Recent Changes: Drop-off procedures, all positive feedback so far. 2-teacher model in all grades except 4th also going well.

Other Input/Questions:

- Tracking recess data: This process has been revised by our Building Leadership Team (BLT) due to two issues:
 1. The data collection piece was a lot of work and very cumbersome for teachers and students.
 2. The data was not accurately reflecting what was actually happening at recess because it was being reported by students. Some students marked themselves as being well behaved when they had behavior issues. Other students were marking themselves too low when they were well-behaved.

The BLT made the following changes to process:

1. The students will complete a think time form if their play was deemed inappropriate. Teachers will then use the think time data to keep track of results to collect the data to see if what we are doing is working. This simplifies the data collection and makes it more accurate.

Meeting Adjourned: 5:25 pm, called by Mr. Jameson